Introduction

This annual report has been prepared to share information on the activities and accomplishments of the staff of the Aubrey R. Watzek Library during the 2008/2009 fiscal year. The report is presented as follows:

- **Summary** – Brief descriptions of major accomplishments during the year – p. 2
- **Activities** – Details of accomplishments made within specific departments or areas within the Library – p. 3
- **Library Events** – Significant special activities undertaken within the Library during the year – p. 6
- **Statistics** – Basic statistics on collections, services and facilities – p. 7
- **Goals** – Major objectives for the 2009/2010 fiscal year – p. 8
- **Professional, Scholarly, and Community Activities** – Activities of individual Library staff members during the 2008/2009 fiscal year – p. 9

This report was prepared from departmental reports and input from Library staff under the editorial guidance of Elaine Heras, Associate Director of the Library. If you have questions or would like additional information on any aspect of this report, please let me know.

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Summary 2008-2009

The continuing transformation of libraries in the 21\textsuperscript{st} century was evident in the Watzek Library this year as we saw further changes in the nature of the content we provide, the means of accessing that information, and how spaces are used in the Library.

Building upon the commendation received by the Northwest Commission accreditation team the previous year related to digital initiatives, the accessCeramics project continued to develop with support from a NITLE grant. Library staff involved in this project, including Margo Ballantyne, Mark Dahl, and Jeremy McWilliams, gave presentations on this activity at several conferences throughout the year.

In Special Collections, with support from a President’s Initiative Grant, efforts were begun to digitize portions of the William Stafford Archives that had been acquired earlier in 2008. We also were able to establish the William Stafford Archivist position with Paul Merchant continuing his management of this collection. In addition the William Stafford Room on the 3\textsuperscript{rd} floor of Watzek was converted into a space for the Stafford Archives with a dedication ceremony in the fall.

Several significant full text resources were added to the online offerings, including the Gerritsen Collection on Women’s History, the Foreign Broadcast Information System (FBIS), the Eighteenth Century Collections Online (ECCO), the Cambridge Histories Online, and expanded backfile coverage of the BIOSIS database. The Watzek Library continues to be the leading library in the Orbis Cascade Alliance in terms of subscribing to databases offered through consortial packages.

One of the most significant activities during the year was the migration of the Summit catalog of the Orbis Cascade Alliance to a new system based on OCLC WorldCat. Planning for this change, implementing it, and working through a series of modifications had a major impact on staff, particularly in Access Services, and also resulted in some service issues.

In conjunction with this migration, planning was initiated to convert the local online catalog to the WorldCat local platform. Continuing efforts to enhance the Library’s website were undertaken that retained the ease of use of the site while presenting some new and expanded features.

Inspired by the presenter at the 2008 Sherrer Lecture, Susan Lynn Gibbons, efforts were begun to address how Library space is used by students and what changes might be undertaken. Initial efforts to design some collaborative work spaces for students was completed and furniture was acquired as an initial experiment to see how these spaces and furniture are utilized. Broader space planning steps also were initiated in anticipation of further changes in the learning, collection, and staff spaces in the Library.
## Activities

### Access Services

- Checked out or renewed 101,507 items
- Filled 7,060 lending requests and 8,165 borrowing requests through interlibrary loan
- Delivered 1,637 items to South Campus
- Hired a new Weekend Circulation Attendant
- Extended document delivery service to scanning materials for Course Reserves
- Implemented new borrowing system platform with other Orbis Cascade Alliance libraries

### Reference Services/Library Instruction

- Answered 2,854 reference questions
- Conducted 136 research consultations
- Gave 70 instruction sessions
- Subscribed to or purchased 10 new databases
- Eliminated evening reference hours and instituted office hours for reference librarians
- Began outreach to students with learning differences
- Gave tours and orientations to candidates for faculty positions
- Worked with Library and Educational Technology Committee to make recommendations regarding information literacy to the General Education Task Force

### Collection Development/Preservation

- Conducted a large scale monograph deselection project
- Implemented Orbis Cascade Alliance Distributed Print Repository program for serials
- Examined costs and benefits of participation in the Federal Depository Library Program

### Acquisitions

- Placed 5,688 orders for books and audiovisual materials
- Added 1,028 print periodical volumes and removed 2,828
- Cancelled print format for 99 titles received electronically
- Added 1,568 gifts to the collection
Cataloging

- Cataloged 8,900 titles to add to the Library's collection
- Withdrew 12,300 titles from the collection
- Implemented OCLC Cataloging Partners and redesigned workflow

Library Technology, Website and Digital Services

- Redesigned interior website pages
- Developed a new electronic resource editor (ERE) for maintaining website subject pages
- Investigated WorldCat Local
- Implemented federated searching
- Developed accessCeramics website

Special Collections and Archives

- Answered over 1,200 requests for information in regard to Special Collections
- Received over 120 visitors/researchers to the Lewis & Clark Heritage Room
- Curated two exhibits for Watzek Library
- Supervised seven practicum students
- Completed renovation of and held dedication for the William Stafford Archives Room
- Relocated Graduate School records to storage space in South Campus chapel
- Applied for two grants for processing the Stafford archives
- Made William Stafford Archivist position a permanent one
- Digitized 6,000 pages of the William Stafford archives
- Organized an open house for Alumni Weekend
- Created protective clamshell boxes and slipcases for book preservation
- Hosted PORTALS Preservation Committee
- Added over 400 items with metadata to ContentDM digital collections
- Submitted 16 Encoded Archival Description finding aids to the Northwest Digital Archives database
- Collaborated with the English and Art departments to host a series of poetry and created a broadside for each reading
- Gave presentations to various campus and off-campus groups on aspects of the special collections
- Received numerous gifts for the collection

Visual Resources Collection
• Expanded and promoted services to faculty
• Reviewed the MDID instruction image collection
• Developed and promoted the accessCeramics database project
• Received an NEA grant for further development of accessCeramics
• Planned for physical move of the office from the Art department to the Library
• Managed scanning projects for faculty

**General**

• Planned for and furnished a new collaborative study area in the Library
• Conducted a search for a new Visual Resources Curator
• Developed relationships with Institutional Advancement
• Marketing Committee assumed responsibility for Library News
• Held a reception for parents in the Library during Family Weekend
• Completed Collection Management Services strategic plan
• Prepared for and began Public Services strategic planning
• Promoted Oregon Reads project
**Library Events**

### Exhibits

*Five Hundred Years of Bookbindings: Examples from the Lewis & Clark College Special Collections.* Aubrey R. Watzek Library, Lewis & Clark College, August -December 2008


### Lectures

**Matt Wagner**, Graphic Novelist, September 18, 2008


**Katherine Dunn**, Fiction Reading, February 19, 2009

### Concert

“Watzek Rocks!” concert, January 13, 2009. Portland’s Chris Robley and The Fear of Heights and campus groups, Trapped in the Submarine Thought Closet and YM performed. The MC for the event was Kira Ehrmann.

### Poetry Readings

Co-sponsored and produced broadsides for:


**Mark Conway**, Library Classroom, Watzek Library, December 5, 2008


**D.A. Powell**, Armstrong Lounge, Manor House, March 5, 2009


**Senior Poetry Reading**, Lewis & Clark College seniors, Armstrong Lounge, Manor House, April 21, 2009
## Statistics

### Collections

**Books & Periodicals** (June 2009)
- Total Print Volumes: 311,100
- Volumes Added: 10,900
- Total Titles: 226,700
- Titles Added: 7,900
- Periodicals (all formats): 34,400

**Research Databases**: 200

**Microform Items**: 419,100

**Audiovisual Materials**: 18,600

**Slides**: 49,700

**Digital Images**: 38,600

### Services 2008-09

**Circulation**
- Checkouts & Renewals: 101,500
- Summit Lending: 16,700
- Summit Borrowing: 12,400

**Interlibrary Loans (excluding Summit)**
- ILL Lending: 7,100
- ILL Borrowing: 8,200

**Reference Desk Inquiries**: 4,200

**Library Instruction Sessions**: 70

**Research Consultations**: 136

**Visitors to Library** (gate count): 333,000

**Hours Library Is Open** (weekly): 141

### Building & Facilities

- Total Square Footage: 104,000
- Library Seats: 520
- Group Study Rooms: 10
- Public Reference Computers: 24
Goals for 2009/10

The following goals have been identified as priorities for the Library and its departments in the coming year:

- Explore options for the acquisition of electronic books
- Conduct complete reviews of the Library’s serials subscriptions and standing orders
- Complete the monograph deselection project
- Expand book acquisition approval plans
- Streamline the workflow in Collection Management Services
- Evaluate the Library’s participation in the Federal Depository Library Program
- Expand the online presence of Special Collections’ digital materials
- Develop the William Stafford Archives website
- Process the Stafford Daily Writings
- Create database of Stafford correspondents
- Update James W. Pirie’s William Stafford bibliography
- Promote, expand and archive the accessCeramics database
- Move the Visual Resources Coordinator’s office to Watzek Library
- Conduct a comprehensive review of the Library’s technology systems
- Explore possibilities for data archiving or campus Web archiving
- Improve information-seeking capabilities of the Library website in the WebCat Local environment
- Address issues identified in Public Services strategic planning
- Examine the delivery of reference service
- Enhance use of the Web 2.0 environment for communicating with students and faculty
- Improve the collection development process
- Work with the Orbis Cascade Alliance to refine Summit borrowing procedures with the new WorldCat system
- Further integrate interlibrary loan activities with Summit borrowing and lending
- Combine shelving and desk duties for Circulation student workers
- Plan for and conduct a major shift of the Library collection
- Improve the Library’s audiovisual database