Introduction

This annual report has been prepared to share information on the activities and accomplishments of the staff of the Aubrey R. Watzek Library during the 2007/2008 fiscal year. The report is presented as follows:

- **Summary** – Brief descriptions of major accomplishments during the year – p. 2
- **Activities** – Details of accomplishments made within specific departments or areas within the Library – p. 3
- **Library Events** – Significant special activities undertaken within the Library during the year – p. 7
- **Statistics** – Basic statistics on collections, services and facilities – p. 9
- **Goals** – Major objectives for the 2008/2009 fiscal year – p. 10
- **Professional, Scholarly, and Community Activities** – Activities of individual Library staff members during the 2007/2008 fiscal year – p. 11

This report was prepared from departmental reports and input from Library staff under the editorial guidance of Elaine Heras, Associate Director of the Library. If you have questions or would like additional information on any aspect of this report, please let me know.

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Summary 2007-2008

This year was the 40th anniversary of Watzek Library, which was celebrated with a series of lectures and panel presentations, an exhibit, and photos from earlier years on the Library’s website.

In the spring the College was visited by an evaluation team from the Northwest Commission on Colleges and Universities and was reaccredited. Watzek Library received commendations from the team “… for the quality and innovation of their website and digital initiatives, including the digital collections of the Special collections, the Visual Resources Library and its relationship with Arts, and the Ceramics database.”

The accessCeramics database was initiated to fill a need at the national level for an image database of ceramic works of art. It was realized through the collaborative efforts of Ted Vogel, L&C ceramics professor, and Margo Ballantyne, Mark Dahl and Jeremy McWilliams of the Library staff, and a grant from the National Institute for Technology and Liberal Education (NITLE).

Much of the year was devoted to improving the Library’s website, guided by the Website Redesign Team. The new design included the addition of a single search box, federated searching capability, enhancements to the catalog, as well as a new look.

The project, begun last year, to classify the print periodicals was brought to completion. Integration of these periodicals into the book collection was delayed until the summer of 2009, when the entire book collection will be shifted.

This year the Library added 27 online databases, for a total of nearly 200 databases. Many of these have been obtained at discounted rates by subscribing to them through the Orbis Cascade Alliance. Statistics show that among the 36 Alliance members, Lewis & Clark has acquired more databases through the consortium than any other institution.

A new service to students and faculty at the Graduate School was initiated this year, providing electronic delivery of periodical articles from journals in the Library’s collection. Also, faculty on both campuses can now place materials on reserve without coming to the Library to gather or copy materials. A tutorial was created for faculty wanting to add course reserves to their Moodle Web pages.

In April the Library received the gift of the daily writings, correspondence and other personal papers of poet William Stafford, from the Stafford Family. These have been added to the Library’s collection of Stafford’s publications. Special Collections staff members are digitizing the papers and plan to make them accessible to all.
Activities

Access Services

- Checked out or renewed 117,818 items
- Filled 6,469 lending requests and 7,539 borrowing requests through interlibrary loan
- Delivered 2,599 items to South Campus
- Hired a new Graveyard Circulation Attendant
- Launched a paging service that allows faculty to submit course reserve requests remotely via library catalog
- Established a document delivery service that provides electronic versions of print and microform articles to Graduate School patrons
- Installed a PC scanner in a public area, providing an option for patrons who do not want to photocopy materials
- Developed a system that creates and updates patron records from information retrieved directly from College’s Colleague information management system
- Added optical character recognition (OCR) software to the electronic reserve scanning process to create files that can be accessed by adaptive technology
- Established a procedure for purchasing dissertations that are not available via interlibrary loan

Reference Services/Library Instruction

- Answered 3,155 reference questions
- Conducted 145 research consultations
- Gave 112 instruction sessions
- Subscribed to or purchased 27 new databases
- Offered a beta federated search product on the Library home page
- Began outreach efforts to international students
- Held a retreat for reference librarians
- Began using online software for tracking Reference Desk questions

Collection Development/Preservation

- Hired a new Acquisitions/Collection Development Librarian
- Developed a collection development policy for Watzek Library
- Worked with Special Collections on grant opportunities related to preservation
- Acquired RCLweb to assist subject selectors with collection assessment

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<th>Acquisitions</th>
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<td>- Reorganized and consolidated monograph budget allocations for FY 2008-2009</td>
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<td>- Created L&amp;C LibX application to assist in online catalog and preorder searches</td>
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<td>- Placed 6,950 orders for books and audiovisual materials</td>
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<th>Cataloging</th>
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<td>- Cataloged 9,046 titles to add to the Library's collection</td>
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<td>- Withdrew 2,133 titles from the collection</td>
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<td>- Finished a project to classify the bound periodicals</td>
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<td>- Negotiated a contract with OCLC Cataloging Partners to catalog 850 Chinese/Japanese language items</td>
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<th>Library Technology and Website</th>
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<td>- Enhanced the e-reserve system to allow faculty-initiated requests of print materials and Moodle integration</td>
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<td>- Redesigned the library website with a search widget, homepage news, and featured new books</td>
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<td>- Installed a new library site search</td>
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<td>- Launched federated searching for general and subject specific searches</td>
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<td>- Developed accessCeramics software</td>
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<td>- Implemented Google Analytics for web statistics</td>
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<td>- Created an application for reference statistics</td>
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<td>- Enhanced the Journal Title database with holdings data on browse screen</td>
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<th>Special Collections and Archives</th>
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<td>- Answered over 1,200 requests for information in regard to Special Collections</td>
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<td>- Received over 120 visitors/researchers to the Lewis &amp; Clark Heritage Room</td>
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<td>- Curated three exhibits for Watzek Library</td>
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<td>- Organized an open house and display to commemorate the birthday of William Blake</td>
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<td>- Gave presentations to various off-campus and campus groups on Special Collections</td>
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<td>- Added over 400 items with metadata to ContentDM digital collections</td>
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• Submitted seven EAD (Encoded Archival Description) finding aids to the Northwest Digital Archives database
• Received the gift of a large collection of correspondence between L&C College’s first president, Morgan Odell, and his wife and mother during his time in the WWI Ambulance Corps, from Larry and Connie Sams
• Received the gift of over 100 rare books relating to women’s history and elocution from Jean Ward
• Received the gift of the complete William Stafford personal archives from Dorothy Stafford, including over 20,000 pages of daily writings, poetry typescripts, 15,000 photographs of poets and colleagues taken by Stafford, hours of audio and video recordings of Stafford readings, over 60,000 pages of correspondence, and Stafford's own book and broadside collection including thousands of titles by other poets
• Received a gift of 15 poetry broadsides designed and printed by Karla Elling, a renowned artist and printmaker, from Karla Elling
• Received a gift of 30 photographs with glass negatives relating to the history of Portland and of the 1904 World’s Fair from Roger Wendlick
• Received a gift of Lewis and Clark Bicentennial first day stamp covers from Bill White
• Received a gift of the Portland Chamber Orchestra archives
• Received other gifts relating to gender studies, pacifism, and Oregon literature collections
• Collaborated with the English and Art departments to host a series of poetry readings and created broadsides for each reading

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<th>Visual Resources Collection</th>
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• Hosted the first Visual Resources Collection in ARTstor (MDID/Archivision collection)
• Reconfigured the VRC space to include an office for the Art Department 2D Technology Assistant
• Received a NITLE "Instructional Innovation Fund " grant for continued development of accessCeramics.org
• Added faculty/student research and instruction computer station in the VRC
• Gave classroom presentations on digital image resources that support the curriculum
• Distributed art supplies and art work to faculty and students from the estate of Barbara Bartholomew
• Conducted tours of facilities and resources to off-campus visitors: Riverdale High School, PNCA (Pacific Northwest College of Art), Fairfield University

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<th>General</th>
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- Reviewed and updated position description questionnaires for the College’s exempt classification study
- Prepared for the Northwest Commission on Colleges and Universities accreditation visit
- Conducted strategic planning for Collection Management Services
- Analyzed the shelving situation and began preparation for a physical shift of the Library’s collections
- Participated in Alliance negotiations to migrate to a new borrowing system
- Changed name of Technical Services department to Collection Management Services
Library Events

Exhibits


Lecture Series

* Bob Hamm, “Maps of the Pacific Northwest” Watzek Library Classroom, October 2007

* Professor John Callahan, Coach David Fix, Mrs. Dorothy Stafford and Professor Jean Ward, “1967 Campus Happenings: A Look Back at Life on Palatine Hill 40 Years Ago” Watzek Library Reference Atrium, September 14, 2007

* Leland Roth, Marion Dean Ross Distinguished Professor of Architectural History, University of Oregon, “Aubrey Watzek and the Birth of Northwest Modern Architecture” Council Chamber, October 28, 2007

* Dr. Libby Dawson Farr, Marylhurst University and Pacific Northwest College of Art, “The Art within the Architecture: Paul Thiry and the Respectful Integration of the Pacific Northwest’s Cultural and Natural Environment at Lewis & Clark College and Beyond” Council Chamber, February 24, 2008

Concert

* “Watzek Rocks!” concert, January 24, 2008, Aubrey R. Watzek Library atrium. Two student bands, Momo & the Coop, and Valediction, as well as Portland’s Dragging an Ox through Water, performed. The MC was student Waylon Lenk.
Poetry Readings

Co-sponsored and produced broadsides for:

**Marvin Bell**, Armstrong Lounge, Manor House, September 18, 2007

**Pauls Toutonghi**, Armstrong Lounge, Manor House, November 1, 2007

**Lawson Inada**, Council Chambers, November 14, 2007

**Lewis & Clark Poetry Symposium with Marjorie Perloff, Lyn Hejinian, and Joan Retallack**, Smith Hall, February 9, 2008

**Sam Witt**, Armstrong Lounge, Manor House, February 21, 2008

**Herman Asarnow**, Armstrong Lounge, Manor House, February 28, 2008

**Joanna Klink**, Pamplin Room, Aubrey R. Watzek Library, April 4, 2008

**Senior Poetry Reading**, Lewis & Clark College seniors, Armstrong Lounge, Manor House, April 17, 2008
# Statistics

## Collections

**Books & Periodicals** (June 2008)
- Total Volumes: 312,800
- Volumes Added: 8,900
- Total Titles: 230,400
- Titles Added: 6,700

**Periodicals** (all formats): 34,400

**Research Databases**: 195

**Microform Items**: 420,500

**Audiovisual Materials**: 17,900

**Slides**: 49,800

**Digital Images**: 31,300

## Services 2007/08

**Circulation**
- Checkouts & Renewals: 117,800
- Summit Lending: 21,000
- Summit Borrowing: 15,600

**Interlibrary Loans** (excluding Summit)
- ILL Lending: 6,500
- ILL Borrowing: 7,500

**Reference Desk Inquiries**: 5,700

**Library Instruction Sessions**: 112

**Research Consultations**: 145

**Visitors to Library** (gate count): 345,000

**Hours Library Is Open** (weekly): 141

## Building & Facilities

- Total Square Footage: 104,000
- Library Seats: 520
- Group Study Rooms: 11
- Public Reference Computers: 24
Goals for 2008/09

The following goals have been identified as priorities for the Library and its departments in the coming year:

- Implement Summit migration to new software system
- Prepare for shift of the collections planned for summer 2009
- Expand electronic article delivery service to include CAS faculty
- Fully implement federated searching capability
- Integrate audio and video into the Library’s digital collections
- Examine value of continuing as a U.S. government documents depository library
- Migrate MDID images to be hosted on ARTstor
- Obtain additional grant support for accessCeramics
- Promote accessCeramics database
- Add licensing information to the Library’s electronic resources module (ERM)
- Implement strategic plan for Collection Management Services
- Weed the book collection
- Evaluate the periodicals collection
- Review standing orders
- Expand approval plan for book acquisitions
- Move to a single firm-order vendor for books
- Relocate Stafford Collection to the Stafford Room
- Digitize materials from the Stafford Collection and create a Web portal to them
- Move Graduate School records to South Campus location
- Implement office hours for consultation with reference librarians
- Promote Oregon Reads 2009 on campus
- Revise the Electronic Resource Editor
- Develop a new database of the Library’s audiovisual materials
- Revise training procedures and documentation for Circulation student employees
- Improve system for delivery of library materials to L&C graduate students in Bend
- Develop a program that allows library charges to be imported directly into Colleague
- Make areas of the Library more conducive to collaborative learning